# Steps by step guide to recover Old Login ID and Password of the applicant

Step 1: Click on the "Forgot Password?" tab.
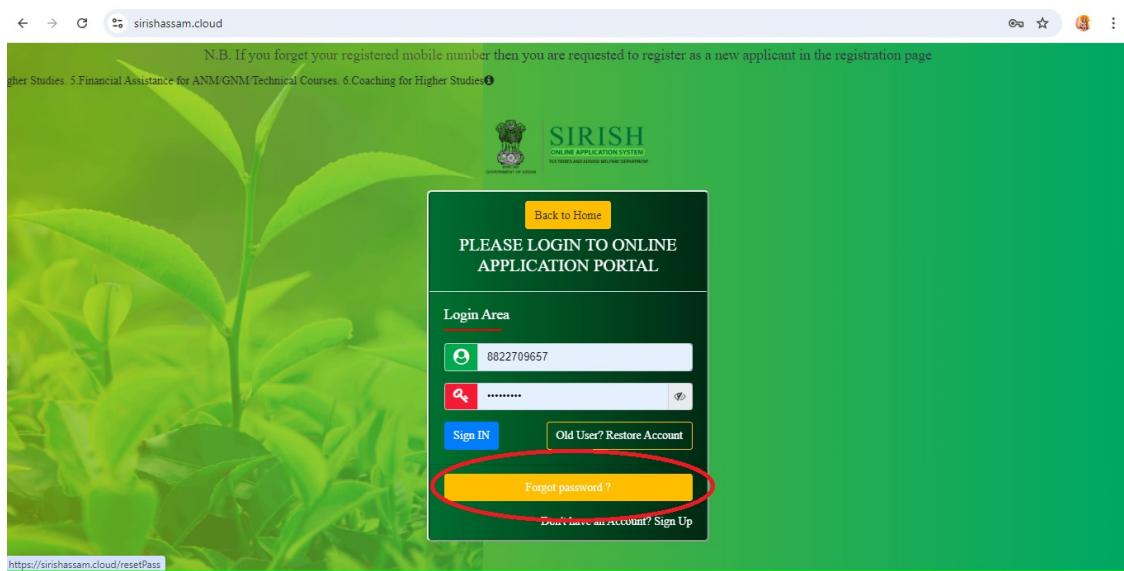
Step2: Enter registered mobile number in the portal, select check box " I'm not a robot" and click on ""Get OTP". The successful delivered OTP will show the following message on the screen.
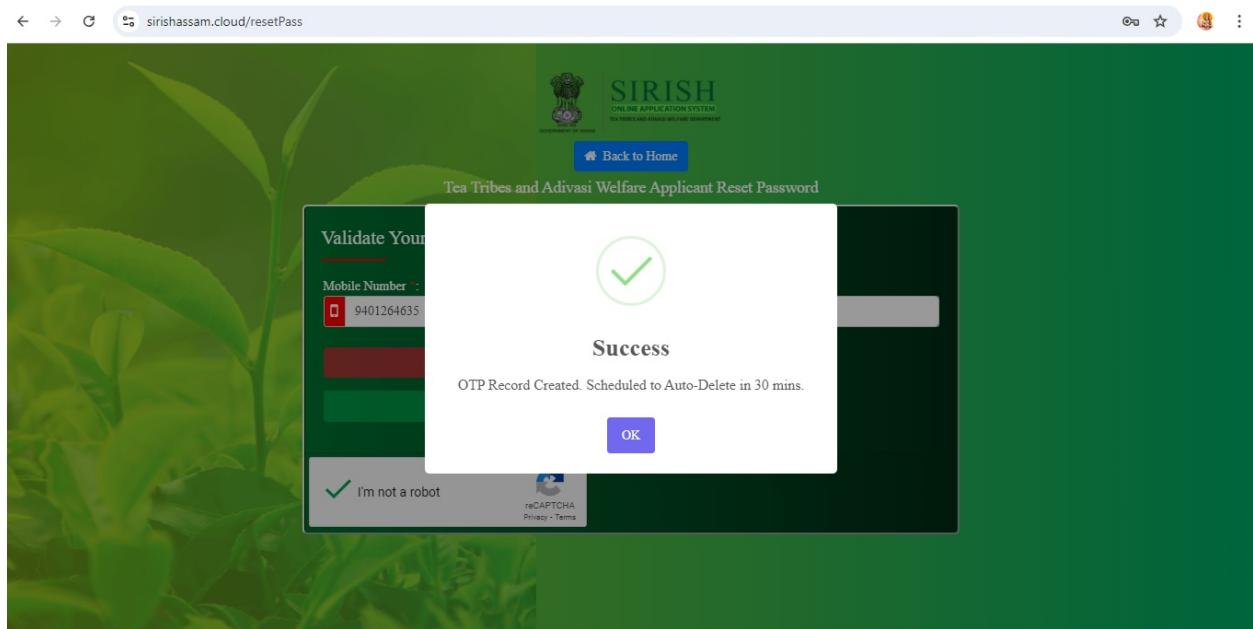
Step3: After fillup OTP which receives on the registered mobile number, Click on "Validate OTP Now". This will open a new screen for changing password.
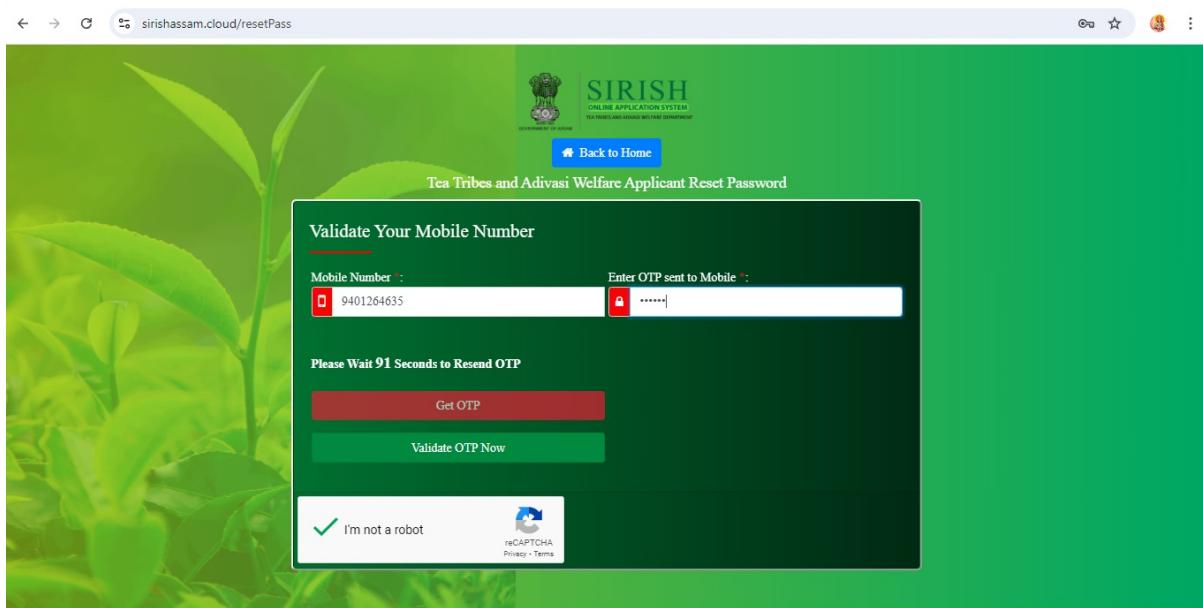
Step4: Enter new password and confirm. Click on "Submit Now".
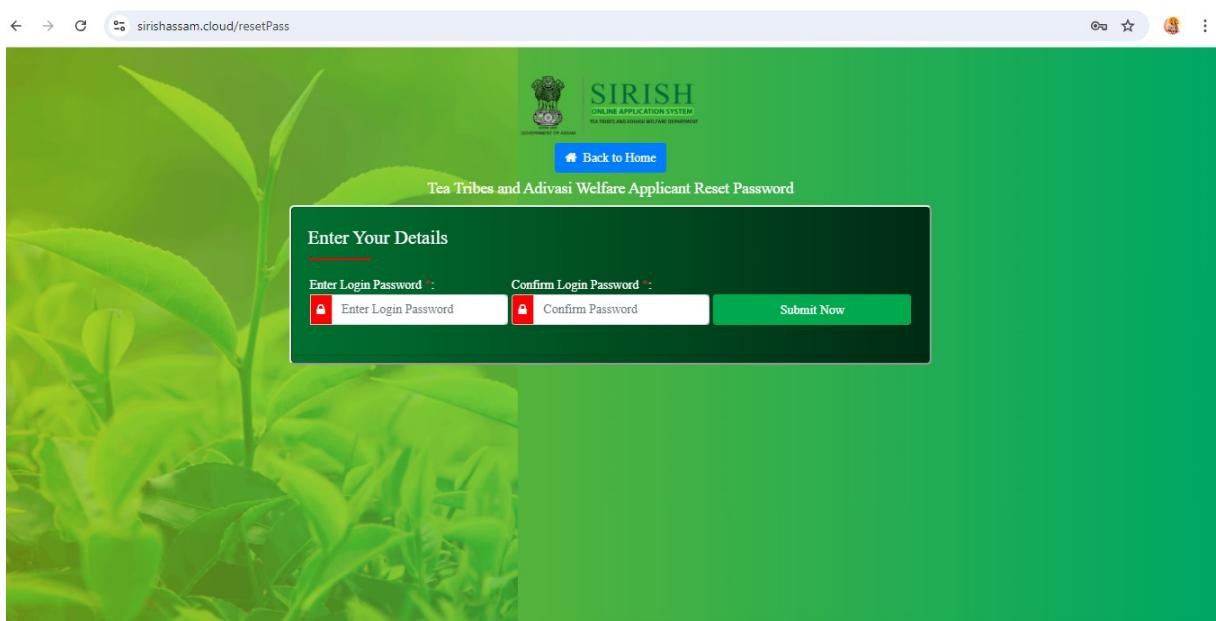
Step5: After click on "Submit Now" button, the login credential page will appear which you can save or print for future reference.